



**THE LANGUAGE TREE
PRIORITY ENROLLMENT AGREEMENT
2025-2026/AUGUST-MAY**

Payment Method _____

CHILD'S LAST NAME _____

CHILD'S DOB _____

DATE RECEIVED _____

To secure your child's spot at The Language Tree for the 2025 - 2026 school year, submit this completed enrollment agreement with a **non-refundable \$250 Enrollment Fee**. You may pay the enrollment fee via check, cash, or Venmo (@TLTimmersion). The \$250 enrollment fee will **not** be applied to tuition but will guarantee your child's seat for the entire academic year.

Space is limited at The Language Tree, therefore, submitting this completed enrollment agreement is a binding agreement between The Language Tree, Inc., a non-profit corporation, and the parent or guardian of _____ for the 2025-2026 academic year.

Child's First and Last Name

Please choose which language class you are enrolling your child in (please mark one):

_____ **FRENCH ONLY** _____ **SPANISH ONLY** _____ **NO PREFERENCE (EITHER IS FINE)**

_____ **Early Years**
(must be 2-years-old by August 11, 2025
OR can start on their 2nd birthday)

_____ **AM**
(must be 3-year-old by July 31, 2025)

_____ **PM**
(must be 4- years-old by July 31, 2025)

| Care Options | Times of Care | Cost per option MONTHLY | Initial |
|---|--|----------------------------|---------|
| Early Care | 7:30 am- 9:00 am | \$150/mth | |
| Language Class | 9am-12pm(2-3 yr) Early Years and Preschool 1pm-4pm (4-6 yr) PreK/K | \$600/mth | |
| Lunch Care: Morning half day with lunch | 12:00 pm-12:30 pm <small>(those not staying for the afternoon should be picked up by 12:30pm)</small> | \$50/mth | |
| Full Hour Lunch Care: | 12:00pm - 1:00pm | \$100/mth | |
| Enrichment Care | 9am-12pm (4-6 yr) PreK/K 12:30 pm-4 pm (2-3 yr) Early Years and Preschool | \$300/mth | |
| Evening Care | 4:00 pm-5:30 pm | \$150/mth | |
| | | Total: | |

***Lunch care includes TIME only.** You may provide a sack lunch for your child or you may sign up for our hot lunch option which is a catered meal from HyVee. HyVee lunches are an additional fee of \$125 a month. Please mark your choice:

_____ I will provide a packed lunch

_____ I would like to get HyVee catered lunch

Tuition will be billed through our Bright Wheel app. You will receive the bill on the 15th of the month and it will be due on the last day of the month. You can pay tuition through Bright Wheel, Venmo, or check. Tuition will be billed and paid using one of the following three payment plans. Please initial your selection.

| | |
|---|--|
| One Payment: Total amount for the year due: 7/31/2025 | |
| Two Payments: First due 7/31/2025, Second due 1/31/2026 | |
| Ten Monthly Payments: First due 7/31/2025, Last due 4/30/26 | |

Tuition will not be prorated for vacations, missed days, snow days or any other closures. Tuition is expected to be paid by the due date. Consistently late tuition payments may incur a late payment fee. The Language Tree retains the right to cancel a program if the number of students enrolled is insufficient to cover the cost of the program.

By signing this form and enrolling at The Language Tree, you are responsible for the 2025-2026 academic year tuition that you indicated on this document. The following cancellation policy will apply to the tuition owed on this agreement.

Cancellation Policy

- If you change your mind, you may cancel this Enrollment Agreement by notifying the Executive Director of The Language Tree within five (5) business days of its submission. Upon cancellation, 90% of your enrollment fee will be refunded.
- If spaces have filled and your Enrollment Agreement cannot be accepted or if The Language Tree must cancel a program, any tuition you have paid and the enrollment fee will be refunded in full.
- If you decide not to attend and you provide notice to the Executive Director by May 1, 2025, then 90% of any tuition paid will be refunded. The enrollment fee will **NOT** be refunded.
- After May 1, 2025, you will be responsible for the full year tuition that you committed to by signing this agreement. If your child is unable to attend the entire year, you can notify the Executive Director and she will try to fill your child’s spot. **IF** the spot can be filled, you will only be responsible for the tuition up to the time the new child starts.

This Enrollment Agreement is a binding, legal document. Please do not sign it before you read it.

You will receive an emailed copy of our Parent Handbook upon enrollment. You are required to provide completed paperwork to the center before the first day of school. If your child has attended before, you are responsible for updating the information in your child’s file and providing an updated immunization record. If you would like a copy of any of your child’s documentation, including this Enrollment Agreement, we will provide it to you. Any changes in this document are not binding, unless the changes are initialed by a representative of The Language Tree and by the student’s parent/guardian.

I certify I have read and understand the above cancellation and refund policy.

Parent 1

Parent 2

Signature

Signature

Print Name

Print Name

Address

Address

Email

Email

Phone Number

Phone Number